


# DEMO HOTEL DEMO

Demo,Demo,Demo,Demo – 4xxxxx | Mob. 9XXXXXXX

## Guest Check-In Registration Form

REGISTER NO:	DATE: 13-06-2025 20:09
NO. OF GUESTS: 1	NO. OF ROOMS: 1
ROOM NO:	
GUEST 1 NAME: PRAJAY	AGE: 35 GENDER: MALE
ADDRESS LINE 1: GOA	DISTRICT: NORTH GOA
STATE: GOA	COUNTRY: INDIA   PINCODE: 403516
ARRIVAL: 2025-06-13 20:09	DEPARTURE: 2025-06-14 10:00
PURPOSE: TOURIST	MODE: FLIGHT
NO. OF CARS: 0	
EMAIL: prajaypurekar@gmail.com	MOBILE: 9822544666   ALT: 9822544666
MANAGER SIGNATURE: 	GUEST SIGNATURE: 

### Read Carefully Before Check-in

#### Hotel Check-in & Check-out Policy:

1. Check-in time: 1 PM | Check-out time: 10 AM
2. Early check-in & late check-out will incur extra charges.
3. A Check-out reminder will be given at 9 AM; extra charges of ₹100 per person per hour apply after 10 AM or before check-in time 1 PM for early check-in.
4. Valid Photo ID & Address required for all guests at check-in.

#### Room Rate Policy:

1. Room rates fluctuate; any rate difference must be paid.
2. For room extensions, check availability & rates at reception. Pay in advance for a hassle-free stay.

#### Payment & Cancellation Policy:

1. Full payment required before check-in (GST extra).
2. No refunds on cancellations. Accepted payment modes: UPI, GPAY, PhonePe, Cash (Cards not accepted).

#### Luggage Room & Parking Policy:

1. Carry your luggage to your room. Cloakroom facility available at ₹50 per bag per hour (Luggage owner's risk).

2. Limited parking available; hotel not responsible for theft or damage to vehicles.

**Room Cleaning/Housekeeping Policy:**

1. Room cleaning available from 12 PM to 5 PM. Inform reception and leave room keys at the desk.
2. Valuables are at the guest's own risk. Hotel is not liable for loss or damage.

**Food/Alcohol/Smoking/Water Bottle Policy:**

1. No smoking inside rooms or hotel premises.
2. No outside food, liquor, or cooking allowed.
3. Self-service Free RO water available at reception.
4. No complimentary breakfast.


**Hotel Amenities/Damage/Breakage Policy:**

1. Air conditioner set to 25°C, no remote control.
2. Complimentary amenities: AC, TV, Wi-Fi, hot/cold water. Hotel not responsible for sudden breakdowns.
3. Inverter backup only for lights (not AC).
4. Room key loss: ₹3000 charge.
5. Water glass breakage: ₹100 charge.
6. Hygiene charge: ₹1000 for spitting/vomiting or laundry damage.

**Outside Visitors/Delivery Policy:**

1. No outside visitors allowed in rooms or hotel premises.
2. Delivery services (Swiggy, Zomato, etc.) not allowed inside.
3. Drivers are not allowed in rooms or hotel premises.

**I/We agree to accept the terms & conditions of the hotel. Hotel Management Reserves Rights of Admission.**

<b>GUEST NAME:</b> PRAJAY	<b>GUEST SIGNATURE:</b> 
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